

Dear Students,

Regarding the attendance of the seminars / labs, the following regulations will be applied from 30 March 2020 at the Faculty of Informatics during the distance learning period.

Based on the Dean's Circular letter dated 19 March 2020 students are required to follow the tutor's instructions.

The student's attendance at the seminars/labs is approved:

1. If at the scheduled time of the seminar / lab the student will be present (logging in) by using platforms announced by the tutor (e.g. Moodle, MS Teams) or
2. If at the scheduled time of the seminar / lab the student cannot present but the absence is replaced within 1 week.

Conditions of the replacement of the seminars/labs

- 2.1. Student should send an explanation to the tutor about the reason of the absence (technical error, disease, ...etc.). The explanation shall be uploaded to that platform (e.g. protected Moodle forum) which is typically only visible to the tutor; the platform is defined by the tutor.
- 2.2. Should follow the replacement methodology prescribed by the tutor (typically fulfilling the missed lesson content at home with sending the documented completion to the lecturer).

If the student does not attend the lesson and the absence is not replaced as it described above, then it is considered as a traditional absence. In accordance with the Rules and Regulations of Studies of the Faculty of Informatics, a maximum of three absences (included distance learning and traditional learning periods) are permitted during the semester. For technical reasons, for the first week of distance learning (March 23-27) no absence regulations are applied.

If the student is incapable to follow the above instructions (to be present at lessons or to replace absences within 1 week) then it should be indicated via filling in the request—IK General Request 2019/20/2 in the Neptun system including a reasoning, as well.

With best wishes,

András Hajdu
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