

Good to know!
for every Student



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



EDUCATION OFFICE (EO)

Office: **IF20**

Opening hours:

Monday - Tuesday - Wednesday: 9:00 - 11:00

Thursday: 9:00 - 11:00 and 13:00 - 15:00

Friday: 9:00 - 11:00

e-mail: **to@inf.unideb.hu**



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Education Office' s task

- Professional training (EO and MAG Praktikum)
- Educational matters
- Administrative tasks regarding submitted requests



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Read Neptun messages!

Important, MUST READ messages subject:

IK-TO



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Neptun – educational system

<https://neptun.unideb.hu/en/login.php>

- subject registration
- request submission
- checking study progress
- exam registration
- checking schedule
- paying fees

Neptun help - technical issues:

helpdesk@it.unideb.hu



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Subject/course registration

- No subject registration without prerequisite(s) (if there is/are)
- No course timing change (only on the teacher's demand)
- Exam course is for students who already tried to complete the subject in the previous semesters – only for the subjects which assessment is exam (E)



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



University of Debrecen
Faculty of Informatics
website:

<https://inf.unideb.hu/en>

updated regularly → check it regularly, study it carefully



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Meet the deadlines

- set in the Calendar
- on the **Faculty of Informatics website:**

inf.unideb.hu

STUDENTS / IMPORTANT DATES

<https://inf.unideb.hu/sites/default/files/2025-03/Calendar%20for%20Academic%20Year%202024-25%20-%20Faculty%20of%20Informatics%20February%20GOOD.pdf>



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



What does an e-mail sent to the EO has to contain:

- Student' s own **full name**
- Student' s own **Neptun code**
- Student' s own **major**

No e-mail directly to the Dean and Vice-Dean! First step: send an e-mail to the EO



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Mandatory (belong to different departments)

Physical Education:

<https://sportsci.unideb.hu/hallgatoi-ugyintezes>

Work and Fire Safety Training:

<https://elearning.unideb.hu/course/index.php?categoryid=811>

...but their credits are not counted to the Total. Their credits are counted above the

- BI BSc 210
- CS BSc 180
- CSE BSc 210
- BI, CS, CSE MSc 120



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Mandatory – Professional Training

1. Complete prerequisites
2. Find a place
3. Upload start Documentation - MAG Praktikum
4. Complete the Professional training
5. Upload finishing Documentation
6. Subject registration – recommended in the upcoming semester after the completion of the professional training

<https://inf.unideb.hu/en/professional-training>

Credits are counted to the Total (differentiated knowledge block)



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Thesis

1. Thesis topic application – the sooner the better
2. Complete the required amount of credits
3. Thesis subject registration

More information:

<https://inf.unideb.hu/en/thesis-topic-application>

With professional matters about the Thesis you need to turn to the supervisor.



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



GET FAMILIAR WITH THE FOLLOWING DOCUMENTS

Rules and regulations

<https://edu.unideb.hu/p/rules-and-regulations>



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Good to know

Academic and Examination Rules and Regulations of the University of Debrecen

<https://edu.unideb.hu/>

- Attendance at practical and laboratory sessions is compulsory with the **maximum of 3 absence**.

- Reasons for Termination of student status:

- The 6th failed subject completion

(max. 6 subject registrations/subject; max. 3 exams/semester/subject)

- Less than 10 completed credits per 2 semesters

- To many passive semesters

Academic and Examination Rules and Regulations of the University of Debrecen

3. § Section (7) and Section (15)

- student does not obtain the diploma within twice the period of study

- Cheating on the exams has consequence - Disciplinary procedure



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Good to know

- There is no upper limit to the number of credits that can be taken each semester.
- For **Stipendium Hungaricum Scholarship** holders (BSc and MSc students):

In order to keep the scholarship, Student must complete
at least 36 credits/academic year.



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Industrial Certificates - Certiport

- Counts as Differentiated knowledge – code ends with 96
- Does NOT count as Differentiated knowledge – code ends with 95

Credits for industrial certificates:

<https://inf.unideb.hu/en/industrial-certificates-credits-and-more>

Details, general information:

<https://inf.unideb.hu/en/certiport>



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



University of Debrecen

Coordinating Center for International Education

- tuition fee inquiries
- scholarship inquiries
- issuing Transcript of Records
- student card issues
- health insurance inquiries



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



University of Debrecen Coordinating Center for International Education

Opening hours

Tuesday: 9:00 - 12:00

Thursday: 12:00 - 15:00

CONTACTS

Address: H-4032 Debrecen, Nagyerdei krt. 94,
Hungary (main campus)

E-mail: info@edu.unideb.hu

Telephone: +36 52 258-058

page: <https://edu.unideb.hu/>



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



University of Debrecen Mental Health Center

- mental health support
- conflict handling
- difficulties with studying

...and many more.

<https://demek.unideb.hu/>



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Pannónia Scholarship Programme

- students' mobility
- students in Stipendium Hungaricum scholarship may not engage in long-term mobility

<https://inf.unideb.hu/en/node/493>



UNIVERSITY OF DEBRECEN
FACULTY OF INFORMATICS



Thank you for your attention!